

Lead Counsellor

Candidate Specification

The Ben Fund

Post Title:	Lead Counsellor
Salary	£ 27.08 per hour
Location:	St Michaels, Lodge, Langho. BB6 8BG.
Responsible to:	Clinical Services Manager
Job Purpose:	Lead the Counselling Team and the delivery of the counselling service and new initiatives.
Key Responsibilities: (This is not an exhaustive list, but illustrative of the general nature and level of responsibility of the work to be undertaken)	Responsible for overseeing the day to day running of the counselling team and the counselling provision.
	To assist and work with the Clinical Services Manager to deliver the counselling service to a high standard.
	To assist the Clinical Services Manager in the delivery of new mental health initiatives within the wider organisation.
	Act as a key contact for risk and safeguarding issues.
	Maintain and manage counselling waiting lists and referrals into the service.
	Contribute to the development and provision of the counselling department.
	Manage a small caseload of clients.
	Experience of working with complex clients.
	To communicate all identified significant events, relevant clinical issues and difficulties with the Clinical Services Manager.
	Attend Multi-Disciplinary Meetings where appropriate.
	Undertake appraisals for the counselling team, ensuring they have the right knowledge and personal development to excel in their roles.
	Support and encourage the professional development of the team.

	To carry out any other duties which are consistent with the nature and responsibilities of the post.
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Qualifications	
Essential	Desirable
Qualified Counsellor registered or accredited with a recognised professional body, i.e. BACP/UKCP.	
Qualified Counselling Supervisor	
Experience of managing a team	
Knowledge/Experience/Skills	
Highly organised and motivated.	.
Ability to demonstrate evidence of continued professional development (CPD).	
Enthusiasm and commitment to the Charity.	
Experience of leadership.	
Excellent IT skills.	
Experience of problem solving.	
Experienced counsellor. Qualified for at least 5 years.	
Registered with the BACP or equivalent.	
Demonstrate self-motivation and willingness to develop self within the role.	

Other	
An acceptable level of sickness	
A flexible approach to working hours	
The willingness to travel	